



प्रधान आयुक्त कार्यालय, माल एवं सेवा कर (दिल्ली-दक्षिण)
OFFICE OF PRINCIPAL COMMISSIONER, GOODS & SERVICE TAX (DELHI-SOUTH)
तीसरा तल, ई. आई. एल. एनेक्सी बिल्डिंग, प्लॉट सं. 2B, भिकाजी कामा पैलेस, न्यू दिल्ली-110066
3RD, FLOOR, EIL ANNEXE BUILDING, PLOT NO. 2B, BHIKAJI KAMA PALACE, NEW
DELHI-110066.

C.No. IV(16)HQ/Tech/TN/06/CGST/2017

Date: 31/05/2018.

5007
31/05/18
TRADE NOTICE NO. 02/GST/2018-19

विषय: 31 मई से 14 जून, 2018 तक विशेष ड्राइव "निर्यात रिफंड पखवाड़े का आयोजन।

Subject: Special drive "Exports refunds fortnight" from 31st May to 14th June, 2018 -reg.

All the exporters/assesseees & Trade Associations are informed that GST Delhi South Commissionerate, EIL Annexe Building, Bhikaji Cama Place and the Division offices under its jurisdiction are observing a special drive-IGST/ITC Exports Refund fortnight from 31st May to 14th June, to intensify the efforts to liquidate all pending IGST/ITC refund claims. In this connection, it is requested to take note of the following guidelines.

2. INPUT TAX CREDIT REFUND

Please follow the following steps while applying for refund in FORM GST RFD-01A:-

- File FORM GST RFD-01A on the common portal www.gst.gov.in.
- Take a print out of the filled in form RFD-01A and ARN and submit before the jurisdictional tax officer along with all supporting documents.
- The refund claim needs to be filed with the jurisdictional tax authority to which the taxpayer has been assigned as per the administrative order issued by the Chief Commissioner of Central Tax and the Commissioner of State Tax.
- The refund claim needs to be filed only with one tax authority. No need to file claims separately with Centre and State for refund of CGST and SGST respectively.
- It is not enough to file FORM GST RFD-01A on the common portal. Your refund Claim will not be processed until you submit a printout of the form to the jurisdictional tax office.

3. All the officers concerned in the Divisions under this Commissionerate will deal with cases of export related refund claims and process them on utmost priority basis. The following Divisional Assistant Commissioners may be contacted in connection with the refund claims or for any help in this regard:

- (a) Shri Kalrav Mishra, Assistant Commissioner, Division- Connaught Place- (Mob. No. - 9582518600)
- (b) Shri Heera Lal, Assistant commissioner, Division- Malviya Nagar- (Mob. No.- 9910716218)
- (c) Shri Purna Kam Singh, Assistant Commissioner – Div- Okhla- (Mob. No. – 9582236007)
- (d) Shri Jasanta Majumdar, Assistant Commissioner – Div- Dwarka (Mob. No.-8447747478)
- (e) Ms. T. Swapna, Assistant Commissioner- Div- Palam, Div- Palam (Mob. No.-9717599620)
- (f) Shri Kuldeep Jhokhar, Assistant Commissioner, Div- Vasant Kunj (Mob. No.-9818500439)
- (g) Ms Neetisha Verma, Assistant Commissioner, Div- Chhatarpur (Mob. No. - 9001088887)
- (h) Ms Niharika Gupta, Assistant Commissioner, Div- Naraina (Mob. No. - 9599730407)
- (i) Shri S. S. Chauhan, Assistant Commissioner, Div- Hauz Khas, (Mob. No.- 9818827573)

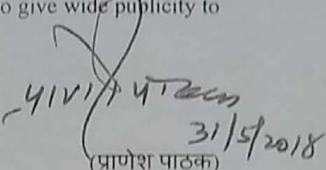
4. All Divisional offices other than Okhla and Malviya Nagar are located at **EIL Annexe Building, 2nd Floor, Bhikaji Cama Place, R.K. Puram, and New Delhi-110066**. The addresses of Okhla and Malviya Nagar Division Offices are as below:-

14, 15 Farm Bhavan, Nehru Place, New Delhi.

5. In case any difficulty is faced with regard to the sanction of the refund claims, Shri R. L. Meena, Additional Commissioner (Nodal Officer), GST South Commissionerate, EIL Annexe Building, 3rd Floor, Bhikaji Cama Place, R.K.Puram, New Delhi-110066 may be contacted on telephone no.011-26191250 (Landline).

सभी ट्रेड एसोसिएशन / वाणिज्य एवं उद्योग मंडल को अपने सभी सदस्यों के बीच इस व्यापार नोटिस की सामग्रियों को व्यापक प्रचार देने का अनुरोध किया जाता है।

All Trade Associations/Chamber of Commerce & industry are requested to give wide publicity to the contents of this Trade Notice amongst all their members.


31/5/2018
(प्राणेश पाठक)

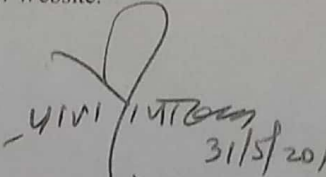
(PRANESH PATHAK)

आयुक्त, जीएसटी दिल्ली-दक्षिण

COMMISSIONER, GST DELHI-SOUTH.

Copy to: -

1. The Chief Commissioner, CGST, Delhi Zone, New Delhi.
2. **The Commissioner of SGST, Delhi, Department of Trade & Taxes, Vyapar Bhawan, IP Estate, New Delhi-110002.**
3. The Directorate General of System and Data Management, Hotel Samrat, Chanakyapuri, New Delhi-110021.
4. **The Special Commissioner-I, SGST, Delhi, Department of Trade & Taxes, Vyapar Bhawan, IP Estate, New Delhi-110002**
5. The Trade Associations (As per the Mailing List).
6. South Delhi Trade Unionist Association, New Delhi, W-14, Opp. Kalkaji Bus Depot, Ma Anandmayee Marg, Govindpuri, New Delhi, Delhi 110019
7. PHD Chamber of Commerce and Industry, New Delhi. No. 4/2, Siri Institutional Area, August Kranti Marg, New Delhi, Delhi 110016.
8. FICCI, 1. Federation House, New Delhi. Tansen Marg, Todermal Road Area, Mandi House, New Delhi. Delhi 110001.
9. Confederation of Indian Industry, New Delhi. 23, Mantosh Sondhi Centre, Institutional Area, Lodhi Road, New Delhi. Delhi 110003.
10. ASSOCHAM, New Delhi. 5, Sardar Patel Marg, Chanakyapuri, New Delhi. Delhi 110021.
11. NASSCOM, Pandit Uma Shankar Dikshit Marg, Diplomatic Enclave, Chanakyapuri, New Delhi. Delhi 110011.
12. Federation of Indian Export Organization, New Delhi, Niryat Bhawan, Rao Tula Ram Marg, Opp. Army Hospital Research & Referral, New Delhi-110 057
13. The Director General, Directorate General of Taxpayers Services, CR Building, IP Estate, New Delhi-110002.
14. The Commissioner, CGST, Delhi South Zone.
15. The Assistant/ Deputy Commissioner, GST, South Delhi, Divisions- Cannaught Place, Naraina, Hauz Khas, Malviya Nagar, Vasant Kunj, Chattarpur, Okhala, Dwarka, Palam.
16. System Branch for uploading on official Website Manager publication on Website.
17. Notice Board.
18. Guard File.


31/5/2018
(प्राणेश पाठक)

(PRANESH PATHAK)

आयुक्त, जीएसटी दिल्ली-दक्षिण

COMMISSIONER, GST DELHI-SOUTH.